

Process and Time Line

<u>Milestone</u>	<u>Time Allowed</u>
Phase 1 – Request for Information	Starts Phase 1 Process
Include: RFI	
#1 Project Companion Document	
#2 Final Proposal Requirements	
Release to City/FOZ prospective developers, IHPA, Landmarks Illinois and others.	
Site Inspections	Ongoing/On Request/As Needed
Responses Due	45 Days
Review, interview and invite no more than three finalists to submit final proposals.	30 Days
Phase 2 (By Invitation)	
Invite finalists to submit proposals	Starts Phase 2 Process
Final Proposals Due	45 Days
Review and select winning proposal	30 Days
Negotiations	Ongoing

The Rockford Department of Community and Economic Development is the sole point of contact for any questions relating to this RFP. Questions concerning the RFP should be directed in writing to:

Wayne Dust, AICP
Planning Administrator
Rockford Dept. of Community and Economic Development
425 East State St
Rockford, IL 61104

Wayne.dust@rockfordil.gov

All such questions and response to them will then be posted on the City of Rockford website at:
<http://rockfordil.gov/finance/central-services-division/purchasing/addenda.aspx>.